



South Carolina Department of Health  
and Environmental Control

Division of Procurement Services  
Invitation for Bid  
Amendment - 1

Solicitation No.: IFB-33335-3/11/08-EMW  
Date Issued: 2/28/08  
Procurement Officer: E. Madison Winslow  
*E. Madison Winslow*  
Phone No.: (803) 898-3487  
E-mail Address: [winsloem@dhec.sc.gov](mailto:winsloem@dhec.sc.gov)

**DESCRIPTION: Groundwater sampling services for the Underground Storage Tank Program**

*The Term "Offer" Means Your "Bid" or "Proposal"*

Page 1 of 3

SUBMIT OFFER BY (Opening Date/Time): **March 11, 2008/2:30 pm E.T.**

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original**

QUESTIONS MUST BE RECEIVED BY: **March 3, 2008/2:30 p.m. E.T.**

See Specific Requirements, Number 2

**SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:**

MAILING ADDRESS:	PHYSICAL ADDRESS:
SC DHEC Division of Procurement Services Bureau of Business Management 2600 Bull Street Columbia, S.C. 29201	SC DHEC Division of Procurement Services Bureau of Business Management 2600 Bull Street, Room 1200 – Aycock Bldg. Columbia, S. C. 29201

**Offers Must Be Sealed:** See provision entitled "Submitting Your Offer"

AWARD & AMENDMENTS	Award will be posted on or after <b>March 13, 2008</b> . The award, this solicitation, and any amendments will be posted at the following web address: <a href="http://www.scdhec.net/procurement">http://www.scdhec.net/procurement</a> .
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You must submit a signed copy of this form with your offer. By submitting a bid or proposal, you agree to be bound by the terms of the solicitation. You agree to hold your offer open for a minimum of thirty (30) calendar days after the opening date.

NAME OF OFFEROR <small>(Full legal name of business submitting the offer)</small>		OFFEROR'S TYPE OF ENTITY: <small>(Check one)</small>  <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other  <small>(See provision entitled "Signing Your Offer")</small>
AUTHORIZED SIGNATURE  <small>(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)</small>		
TITLE <small>(Business title of person signing above)</small>		
PRINTED NAME <small>(Printed name of person signing above)</small>	DATE	

Instructions regarding offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

OFFEROR'S HOME OFFICE ADDRESS <small>(Address for the offeror's principal place of business)</small>		
CITY	STATE	ZIP CODE
PHONE	FACSIMILE	E-MAIL
STATE OF INCORPORATION <small>(If offeror is a corporation, identify the state of Incorporation)</small>		
TAXPAYER IDENTIFICATION NO. <small>(See provision entitled Taxpayer Identification Number)</small>		

## **Solicitation No: IFB-33335-3/11/08-EMW**

### **Amendment Number One**

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Acknowledge receipt of this amendment prior to date and time specified in the solicitation, or as amended, by one of the following methods: (A) by signed and returning one copy of this amendment with your bid; (B) by acknowledging receipt of this amendment on each copy of the offer submitted; or (C) by separate letter or telegram which includes a reference to the solicitation and amendment number(s). Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or telegram, provided such letter or telegram makes reference to the solicitation and this amendment and is received prior to date and time specified.

#### **Notice of Attachment**

An example of a laboratory Chain of Custody form is attached on page 3 of this amendment.

#### **Clarification of Attachment in Solicitation**

The site activity summary provided in the solicitation's attachment is in fact the "field data information sheet" referenced in the solicitation.

#### **Answer to Question**

- 1. Page 2 Special Conditions 5 states: "....it is the responsibility of the bidder to arrange for delivery or pickup of the items from the contract laboratory (to include all applicable costs)." Who pays for the delivery cost, the bidder or the contract lab?**

The contract laboratory will provide the successful bidder with the coolers and empty sample bottles but is not responsible for the costs associated with delivering these supplies to the successful bidder. The successful bidder must make arrangements with the lab to obtain the supplies, be it through shipping via FedEx, UPS, etc., picking up the supplies directly from the laboratory, or arranging a central location to pick up supplies.

# CHAIN-OF-CUSTODY / Analytical Request Document

The Chain-of-Custody is a LEGAL DOCUMENT. All relevant fields must be completed accurately.

863620

Pace Analytical®  
www.paceanlabs.com

## Section B Required Client Information:

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## Section C To Be Completed by Pace Analytical and Client

Quote Reference:

Project Manager:

Project #:

Profile #:

Requested Analysis:

Client Information (Check quote/contract):

Requested Due Date:

\*TAT: 7 day

\*Turn around time less than 14 days subject to laboratory and contractual obligations and may result in a Rush Turnaround Surcharge.

Turn Around Time (TAT) in calendar days.

## Section B Required Client Information:

Report To:

Copy To:

Invoice To:

P.O.:

Project Name:

Project Number:

2345 / CA: 2222

## Section A Required Client Information:

Company:

Address:

City:

State:

Zip:

## Section D Required Client Information:

### SAMPLE ID

One character per box.  
(A-Z, 0-9 / -)

Sample IDs MUST BE UNIQUE

Valid Matrix Codes

MATRIX

DRINKING WATER

GROUNDWATER

WASTE WATER

WASTE WATER

PRODUCT

SOIL

OIL

WIFE

AIR

OTHER

CODE

DW

GW

WW

SW

P

SL

OL

WP

AR

OT

MATRIX CODE

G-GRAB C-COMP

SAMPLE TEMP

AT COLLECTION

COLLECTED

START

END

DATE

TIME

Preservatives

Unpreserved

H2SO4

HNO3

HCl

NaOH

Na2S2O3

Methanol

Other

Remarks / Lab ID

FP 0.8'

"HOT"

1 ppb NL

BTEXNH 820  
FDB 8011

## REGULATORY AGENCY

GROUND WATER ☐ DRINKING WATER ☐

NPDES ☐ RCRA ☐

Other ☐

## SITE LOCATION

NC ☐ SC ☐ GA ☐

Other ☐

Other ☐

## SAMPLE NOTES

Temp in °C

Received on Ice Y/N

Sealed Cooler Y/N

Samples Intact Y/N

Additional Comments:

ORIGINAL

## SAMPLER NAME AND SIGNATURE

PRINT Name of SAMPLER:

Joe Black

SIGNATURE of SAMPLER:

Joe Black

DATE Signed: (MM/DD/YY)

2/2/08

RELINQUISHED BY / AFFILIATION

DATE

TIME

2/2/08 10:35

Joe Black

ACCEPTED BY / AFFILIATION

DATE

TIME